Scott A. Grosscup sgrosscup@balcombgreen.com

October 7, 2021

Kelly Kiesnowski 2503 Cisar Ct Apt E. Glenwood Springs, CO 81601 kkiesnowski@hotmail.com sent via electronic mail only.

Your application for employment as a Receptionist at Balcomb & Green, P.C.

Dear Kelly,

It was a pleasure meeting with you at our offices on October 1, 2021. We enjoyed your presentation, and we were impressed with your comportment and resume. Thank you for your time and expressing interest in the advertised position, and in our firm.

Unfortunately, we have had discussions with several qualified candidates and we have decided to go in a different direction with our hiring choice. I regret to inform you that we will not be able to hire you onto our staff at this time.

We hope you understand, and we hope to have the opportunity to work with you, professionally, on legal matters on the Western Slope in years to come.

Sincerely,

BALCOMB & GREEN, P.C.

Scott A. Grosscup